

Yorkare Homes

Application Form

(We would be grateful if you could complete this form as fully as possible, with any information you feel relevant to the role for which you are applying)

Home and Position applied for:

PERSONAL INFORMATION				
Title	Dr/Mr/Mrs/Miss/Ms/Other*			
Surname				
Forenames				
Address				
Postcode				
Telephone Number				
Mobile Number				
Email Address				
Preferred Hours, including amount	Full Time:		Part Time:	
Preferred working pattern (Please Circle) (Care Staff Only)	Days Any	Nights	Am Only	Pm Only
Are you currently working				
Days/shifts unable to work due to prior /other work/other regular commitments, if any:				
Notice Period Required				

EDUCATION & TRAINING DETAILS		
Schools	Qualifications Gained	Year Achieved
College/University	Qualifications Gained	Year Achieved

EMPLOYMENT HISTORY (Please list in chronological order with the most recent first)

Dates	Name and Address of Employer	Job Title	Salary	Reason for Leaving

KNOWLEDGE + SKILLS

Please list here the knowledge and skills you feel would be beneficial to the role you are applying for:

EXPERIENCE

Please list your experience in relevance to the post which you are applying for:

PERSONAL QUALITIES

Please list here the personal qualities you feel would be beneficial to the role you are applying for:
(i.e. motivation, flexibility, objectives, safety awareness, willingness to train)

PHYSICAL SKILLS

Please list here your skills in relevance to the post which you are applying for:
(i.e. manual dexterity, ability to use equipment, ability to assist others, fitness etc)

MENTAL + EMOTIONAL ABILITY

Please list here the abilities you feel would be beneficial to the role you are applying for:
(i.e. Concentration, coping with distressing circumstances, prioritising, tact, empathy etc)

WORKING CONDITIONS

Please list your experience in relevance to the post which you are applying for:
(i.e. physical contact with people, working in a pressurised environment etc)

COMMUNICATION + VERBAL SKILLS

Please list here the skills you feel would be beneficial to the role you are applying for:
(i.e. communicating with others, telephone manner, interpersonal skills)

MANAGEMENT + SUPERVISION SKILLS

Please list your experience in relevance to the post which you are applying for:
(i.e. mentoring / managing / supervising others etc)

RESPONSIBILITY FOR FINANCIAL AND PHYSICAL RESOURCES

Please list here the experience you feel would be beneficial to the role you are applying for:
(i.e. care of equipment, stock control, money handling, financial experience etc)

ANY OTHER INFORMATION YOU MAY FEEL RELEVANT TO THE ROLE

CRIMINAL RECORD

Have you ever been convicted of a criminal offence? (Please circle)

YES

NO

If yes, please give details

OTHER WORK

If offered this position, will you continue to work in any other capacity (Please circle)

YES

NO

If yes, please give details

HEALTH INFORMATION

Are you in good general health? (Please circle)

YES

NO

Are there any disabilities which may affect your application? (Please Circle)

YES

NO

If yes, please give details

Please list all absences from work in the past 12 months and the reasons for such absences:

ENTITLEMENT TO WORK IN THE UK

If you are not an EU national, do you have permission to work in the UK? (Please circle)

YES

NO

If yes, you will need to produce evidence of your entitlement to work in the UK before taking up your post if your application is successful.

REFERENCE 1

We require 2 references - One of these should be your most recent employer. No family members to act as referees.

Name

Address

Telephone Number

Occupation

REFERENCE 2

We require 2 references - One of these should be your most recent employer. No family members to act as referees.

Name

Address

Telephone Number

Occupation

DECLARATION

I Authorise Yorkare Homes to obtain references to support this application once an offer has been made and accepted and release the organisation and referees from any liability caused by giving and receiving information.

I can confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if employed dismissal.

Signature:

Date:

Please return the completed form to:

Post: Yorkare Homes, Brantingham Thorpe Hall, Brantingham, Near Brough, HU15 1QG

Email: jonathan@yorkarehomes.co.uk